**BIG STONE GAP REDEVELOPMENT &**

**HOUSING AUTHORITY**

**REGULAR BOARD MEETING**

**September 21, 2023**

**5:30 P.M.**

**THOSE PRESENT:**

**George Polly, Chairman**

**Ked Meade, Vice-Chairman**

**Miranda DeBoard, Commissioner**

**John Morrissey, Commissioner**

**Ron Prewitt, Commissioner**

**Suzie Cradic, Executive Director**

**OTHERS PRESENT:**

**Judy Hall, Recorder**

1. **CALL TO ORDER**

Chairman Polly called the meeting to order.

1. **APPROVAL OF PREVIOUS MEETING MINUTES**

August 17, 2023 – Regular Board Meeting of the Big Stone Gap Redevelopment & Housing Authority

**Motion by Prewitt, seconded by Morrissey, that the minutes for the Regular Board Meeting of the Big Stone Gap Redevelopment and Housing Authority be approved as presented.**

**Ayes: DeBoard, Meade, Morrissey, Polly, Prewitt**

**Nayes: None Absent: None Abstain: None**

1. **FINANCIAL REPORT**

There were no questions or comments regarding the Financial Report.

1. **DIRECTOR’S REPORT**

There were no questions or comments regarding the Director’s Report.

**Motion by DeBoard, seconded by Meade, that the Financial and Director Reports be approved as presented.**

**Ayes: DeBoard, Meade, Morrissey, Polly, Prewitt**

**Nayes: None Absent: None Abstain: None**

1. **NEW BUSINESS**
2. **Tenant Protection Vouchers (TPV) Inman Village Addendum to HCV Admin Plan and Related Resolution**

The Director explained that this Addendum specifically addressed the guidelines for issuing TPV’s for Inman Village residents and also expanded the jurisdiction for issuance of the vouchers.

**Motion by Morrissey, seconded by Prewitt, that the Addendum to the HCV Administration Plan and Related Resolution for the Tenant Protection Vouchers for Inman Village be approved as presented.**

**Ayes: DeBoard, Meade, Morrissey, Polly, Prewitt**

**Nayes: None Absent: None Abstain: None**

1. **Management Occupancy Review (MOR)**

The Director explained that this is a routine file inspection on project-based Section 8 properties. The reviewer was very complimentary of our staff’s work in maintaining complete and well-organized files. We didn’t get a score at the time of the inspection; however, it should be communicated soon.

1. **OLD BUSINESS**
2. **Update – TPV’s Inman Village**

We are progressing with the work of finding housing for the Inman residents. A company called Leumas has also been contracted to assist in the relocation of the tenants, and two of their employees are utilizing our community room as office space while they work with us.

1. **Rent Increase – Retail Tenant**

The Director communicated to the retail tenant the rental increase which will be effective January 1, 2024.

1. **Knox Box Installation Status**

Upon checking the status of the installation of the Knox Box, the Director was advised that the Town is still waiting on the utility company to complete their portion of the installation.

1. **COMMISSIONER COMMENTS**

The Commissioners did not offer any comments.

1. **ADJOURNMENT**

**Motion by Morrissey, seconded by Prewitt, that the meeting be adjourned.**

**Ayes: DeBoard, Meade, Morrissey, Polly, Prewitt**

**Nayes: None Absent: None Abstain: None**

**Meeting adjourned at 6:00 pm**